



# Root 39 Salon & Spa

## WEDDING TEAM

### **Congratulations on your engagement!**

All bookings are made on a first come, first serve basis. Wedding contracts must be finalized, by appointment only, with a Root 39 Wedding Coordinator. If available, dates will be secured after the deposit has been *paid*.

To ensure a flawless wedding day, please review this contract with each person receiving a service by our team.

**Thank you for considering our salon for your special day,**

*The Girls at Root 39*

ROOT 39 SALON & SPA  
500 South Cascade Drive  
Springville, NY 14141  
716-592-3939

## Overview

1. Our salon *highly recommends* that the bride books hair and makeup trials. If the bride changes her mind on her style, it is imperative that she notifies us with advanced notice to guarantee the designated time is appropriately utilized. A bride may choose to book a second trial, for an additional charge, only if the stylist's schedule permits.

**Separate pricing is as follows and subject to change until contract is finalized:**

Bridal Updo: \$100

Attendant Style: \$85

Bridal Makeup: \$80

Attendant Makeup: \$65

Flower girl 8 years old & under: \$50

*False Eyelashes are included in the makeup price*

2. Payment from one individual per deposit is accepted in any combination of cash, check, or credit card. Half of the grand total shall be paid at the time of signing the contract. Appointments will then be scheduled. The remaining half of the balance is due 30 days prior to the wedding date. **No appointment will be held without a deposit.**
3. ***Gratuities are not included in the calculated price.***
4. Any and all changes to the wedding party and services must be made before the 30 day deposit has been taken. All deposits are non-refundable.
5. Your stylists will have ample time to serve each guest to the best of their ability. If a guest is late, it reduces the amount of time a stylist is allotted for that guest's service. If a guest is more than 15 minutes late, it will be assumed the guest is a no-show and they will forfeit all deposits, payments, and their appointment.
6. Guests shall arrive with ***clean, dry hair.*** Please do not flat-iron or shampoo hair the day of the appointment, unless otherwise advised by the salon. If receiving makeup, please make sure your face is thoroughly cleansed and moisturized before arriving.
7. There will be an additional upcharge starting at \$10 for hair that requires drying. *This is not included in the amount paid ahead of time.*
8. Please bring the veil and/or headpiece you wish to use, to all appointments.
9. Getting changed into your wedding attire can disrupt the style, to best preserve your hair **all members of your party should wear a button up or front opening shirt.**
10. Food and drinks are permissible. Let us know prior to your date so we can be of better assistance. If a table is desired, please request one ahead of time. All clean up is the responsibility of the wedding party if they choose to bring food and/or drink.
11. If your party is getting ready in the bridal suite, please make sure to be cognizant of the closing time of the salon (2pm) as it is the same for the bridal suite.



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## *Planning Page* *for office use only*

**Wedding Date:** \_\_\_\_\_

**Bride's Name:** \_\_\_\_\_

Hair Trial YES / NO

Makeup Trial YES / NO

**Number in Wedding:** \_\_\_\_\_

- Hair \_\_\_\_\_

- Makeup \_\_\_\_\_

**Start Time:** \_\_\_\_\_

**End Time:** \_\_\_\_\_

- Latest possible

**Amount of 50% Deposit:** \_\_\_\_\_

- Paid when booked

**Amount of Final Deposit:** \_\_\_\_\_

- Paid 30 days before wedding

## *Contact Information*

*To be filled out by client*

|  |  |
|--|--|
| <b>Bride's Name</b>                        |  |
| <b>Phone Number</b>                        |  |
| <b>Email</b>                               |  |
| <b>Address</b>                             |  |
| <b>City, State, Zip</b>                    |  |
|  |  |
| <b>Name of 2nd Contact for Wedding Day</b> |  |
| <b>2nd Contact Phone Number</b>            |  |
| <b>Relationship to Bride</b>               |  |

*to be signed at appointment with Wedding Coordinator*

I \_\_\_\_\_ (print name) have read, understand, and fully agree to the terms of this contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Root 39 Wedding Coordinator

\_\_\_\_\_  
Date

**Deposit:** *(office use)*

\_\_\_\_\_  
1st Date

\_\_\_\_\_  
Amount

\_\_\_\_\_  
Root 39 Wedding Coordinator

\_\_\_\_\_  
2nd Date

\_\_\_\_\_  
Amount

\_\_\_\_\_  
Root 39 Wedding Coordinator



**Root 39 Salon & Spa**

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## *Sensitivities and Allergies*

This portion of the contract is to make the salon aware of any and all sensitivities or allergies of the clients receiving services. This also pertains to allergies of anyone that will be attending the morning of the wedding that we should know about. This is, but is not limited to aerosol hairsprays, products that may contain gluten, fragrances, or other ingredients ect. that may interfere with someone with sensitivities. These may be used if not otherwise been made aware to the stylists. This is especially important for clients receiving makeup. Please check with all your loved ones; a pleasant and safe environment is of the utmost importance to us at Root 39 Salon.

**Please note any seemingly relevant allergies or sensitivities of the attending persons below:**

## *Policies*

At the time of booking, all members of the bridal party and the wedding stylists are accepting responsibility to be present on the date and time provided above.

In the unfortunate event of any unforeseen circumstances out of the control of either the stylists or the wedding party, force majeure does apply. This is in reference to any event that is beyond a party's control, making it impossible or impractical to fulfill contractual obligations, and is to protect against unpredicted occurrences. Although unlikely, this has been taken into consideration by both parties in contract.

The Salon & Accompanying Stylists \_\_\_\_\_  
has been informed off any allergies and sensitivities of all members of the party receiving services. Any reactions will not fall into the liability of the parties stated above. All members receiving services are in full understanding that all sanitary steps and procedures required by NYS have been applied, and will continue to be applied to all products and tools used by the stylists participating in the wedding.

### **I understand the above and claim my obligations:**

\_\_\_\_\_  
Bride Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bride Printed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Coordinator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Coordinator Printed

\_\_\_\_\_  
Date

## *Bridal Suite Reservation*

We have expanded our Wedding Day accommodations at Root 39 Salon. All wedding parties being serviced in house, will be in our newly renovated Bridal Suite. There is space for food, drinks, and Wedding Day memories to be had, and get-ready photos will be more intimate and have a bridal feel. Slippers for the entire wedding party will be available, to be returned upon exit, as there are no outside footwear permitted in the Bridal Suite.

Weddings may be double booked on the same day and overlap of bridal parties is possible, dependent on demand. For exclusive use of the Bridal Suite there will be a \$400 charge. Without specified reservation of the Bridal Suite it will be open for other wedding parties to be booked on the same date, and intimate separation of wedding parties cannot be guaranteed.

Parties of 8 or more, due to the size of the room, will have a \$400 Suite charge added to the Grand Total. With Private Reservation of the Bridal Suite mimosas are complimentary for guests 21 and older.

See [Root39Salon.com](http://Root39Salon.com) for pictures of our new Bridal Suite and our talented Bridal Team.

It is an honor to work with you for your big day!

## Travel Weddings

Our team will travel to the location of your choosing to make your wedding day more personal and seamless! The additional cost of our stylists traveling to you is **\$75 per stylist** and \$1.00/mile, after 15 miles. *(This is based on a round-trip calculation. Up to 15 miles from our salon will remain uncharged.)*

**The amount of stylists needed is dependent directly on the time allotment of your wedding day**, the amount of guests in your party, and the amount of services being performed. We may have an assistant attend for learning purposes at no additional cost to you. They would be there strictly to learn and make the day easier for both the members of your party as well as the stylists.

The bride will be responsible for all parking and toll fees.

*All prices are subject to change until the first deposit is made.*

### Holiday/Sunday Prices:

Stylist Fee: \$100/stylist

Bridal Updo: \$115

Bridal Makeup: \$105

Attendant Style: \$100

Attendant Makeup: \$95

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### TRAVEL & STYLIST FEE CALCULATOR

|                       |    |
|-----------------------|----|
| <b>Travel Fee</b>     | \$ |
| <b>Stylist Fee</b>    | \$ |
| <b>Services Total</b> | \$ |
|                       |    |
| <b>GRAND TOTAL</b>    | \$ |



# Wedding Day Plan

*Services Total chart to be filled out by the client.*

| Name of Attendant | Title<br><i>(Maid of Honor, Bridesmaid)</i> | Length of Hair | Texture of Hair<br><i>(curly, thick, fine)</i> | Clip-In Extensions<br><i>(Additional \$15, must bring own extensions)</i> | Makeup Services?<br>Yes or No | Trials<br><i>(Circle those that apply)</i> | \$ Total<br><i>(Office Use, Do not fill out)</i> |
|-------------------|---|----------------|--|---|-------------------------------|--|--|
| 1.                | <i>Bride</i>                                |                |  |   |                               | HAIR / MAKEUP                              | \$   |
| 2.                |   |                |  |   |                               |  | \$   |
| 3.                |   |                |  |   |                               |  | \$   |
| 4.                |   |                |  |   |                               |  | \$   |
| 5.                |   |                |  |   |                               |  | \$   |
| 6.                |   |                |  |   |                               |  | \$   |
| 7.                |   |                |  |   |                               |  | \$   |
| 8.                |   |                |  |   |                               |  | \$   |
| 9.                |   |                |  |   |                               |  | \$   |
| 10.               |   |                |  |   |                               |  | \$   |
|                   |   |                |  |   | *excluding travel fees        | GRAND TOTAL:                               | \$   |

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|-------------------|---|----------------|--|---|-------------------------------|--|--|
| 1.                | <i>Bride</i>                                |                |  |   |                               | HAIR / MAKEUP                              | \$   |
| 2.                |   |                |  |   |                               |  | \$   |
| 3.                |   |                |  |   |                               |  | \$   |
| 4.                |   |                |  |   |                               |  | \$   |
| 5.                |   |                |  |   |                               |  | \$   |
| 6.                |   |                |  |   |                               |  | \$   |
| 7.                |   |                |  |   |                               |  | \$   |
| 8.                |   |                |  |   |                               |  | \$   |
| 9.                |   |                |  |   |                               |  | \$   |
| 10.               |   |                |  |   |                               |  | \$   |
|                   |   |                |  |   | *excluding travel fees        | GRAND TOTAL:                               | \$   |

